

# Annual Return 2015 (Online)



## BRITISH MALAYALI CHARITY FOUNDATION

**Charity number: 1150804**

**Submitted on 26 October 2016**

Some of the information you give in this form will become publicly available on the Register of Charities. These fields are marked - **P**

This form shows the information you have entered through the Annual Return 2015 Online.

**The Annual Return was submitted online by MR SHAJI LUKOSE on 26 October 2016. You do not need to send us a signed copy.**

## PART A - Charity information

### A1 - Financial period

This Annual Return should be completed for financial periods ending on or after 1<sup>st</sup> January 2015.

Financial period start - <b>P</b> :	01 January 2015
Financial period end - <b>P</b> :	31 December 2015
Next financial period end:	31 December 2016

### A2 - Income and expenditure

This shows your charity's income and expenditure for the financial period shown at A1. Please note these figures are rounded to the nearest pound.

Income - <b>P</b> :	£62,279
Spending - <b>P</b> :	£65,007

## A3 - Charity contact

The contact details for your charity are printed below.

Your current contact is an: Organisation

Organisation name - **P**:

Address - **P**:

Post code - **P**:

Telephone - **P**:

Mobile:

BRITISH MALAYALI CHARITY FOUNDATION

9 Meyrick Road

Wellington

Telford

TF1 3EN

07961805375

07830524904

## A4 - Email for Charity Commission use

This is an address that will only be used by the Commission for contacting the charity, for example when issuing a password for our online services or for mailing reminders.

Your current private email address:

charity@britishmalayali.co.uk

## A5 - Email for public display

This is a public address that will be displayed on the Register of Charities.

Your current public email address - **P**:

charity@britishmalayali.co.uk

## A6 - Charity website

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - **P**:

www.bmcharity.org

## A7 - Corporate trustee

Your charity has no corporate trustees.

## A8/A9 - Current and new individual trustees

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available.

**Trustee 1**

Title: MR  
Personal names: AUGUSTINE  
Family name: MUNDUPILACKAL  
Suffix: Chairperson  
Display name - **P**: TOMICHEN KOZHUVANAL  
Date of birth: 28 May 1967  
Address: 16 Birchwood Road  
West Byfleet  
KT14 6DW  
Post code: 07828704378  
Telephone: 07828704378  
Email:  
Date of Appointment 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 2**

Title: MR  
Personal names: FRANCIS  
Family name: ANTONY  
Suffix: Trustee  
Display name - **P**: FRANCIS ANTONY  
Date of birth: 27 July 1963  
Address: 9 Meyrick Road  
Wellington  
Telford  
TF1 3EN  
Post code: TF1 3EN  
Telephone: 07961805375  
Email:  
Date of Appointment 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 3**

Title: MR  
Personal names: KOSHY  
Family name: JOHN  
Suffix:  
Display name - **P**: SAM THIRUVATHILIL  
Date of birth: 26 April 1970  
Address: 408 Abbey Road  
Basingstoke  
RG24 9EL  
Post code: RG24 9EL  
Telephone: 07985625046  
Email:  
Date of Appointment 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 4**

Title: MR  
Personal names: SABU  
Family name: SEBASTIAN  
Suffix: Trustee  
Display name - **P**: SABU CHUNDAKATTIL  
Date of birth: 03 May 1980  
Address: 4 MALTBY ROAD  
MANCHESTER  
  
Post code:  
Telephone: 07830524904  
Email:  
Date of Appointment 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 5**

Title: MR  
Personal names: SHAIJUMON  
Family name: RAJAPPAN  
Suffix:  
Display name - **P**: KR SHAIJUMON  
Date of birth: 28 August 1974  
Address: 26 BLACKSHAW DRIVE  
WALSGRAVE ON SOWE  
COVENTRY  
  
Post code: CV2 2PW  
Telephone: 07727611689  
Email:  
Date of Appointment 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 6**

Title: MR  
Personal names: SHAJAN  
Family name: SKARIAH  
Suffix: Trustee  
Display name - **P**: SHAJAN SCARIA  
Date of birth: 18 May 1972  
Address: 51 SULTAN ROAD  
SHREWSBURY  
  
Post code: SY1 2SS  
Telephone: 07985625046  
Email:  
Date of Appointment 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 7**

Title: MR  
Personal names: SHAJIMON DAMODARAN  
Family name: KULATHUMKAL  
Suffix: Trustee  
Display name - **P**: KD SHAJIMON  
Date of birth: 15 July 1964  
Address: 19 OLLIER AVENUE  
MANCHESTER  
Post code: M12 5SU  
Telephone: 07886526706  
Email:  
Date of Appointment: 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 8**

Title: MR  
Personal names: SONI  
Family name: K CHACKO  
Suffix: Trustee  
Display name - **P**: SONI CHACKO  
Date of birth: 04 January 1970  
Address: 2 THISTLE BANK CLOSE  
MANCHESTER  
Post code: M9 8EL  
Telephone: 07723306974  
Email:  
Date of Appointment: 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 9**

Title: MR  
Personal names: Shaji  
Family name: Lukose  
Suffix: Joint Secretary  
Display name - **P**: MR Shaji Lukose  
Date of birth: 20 May 1969  
Address: 10 Longfield Gardens  
Greenisland  
Carrickfergus  
Post code: BT38 8TR  
Telephone: 07877731744  
Email:  
Date of Appointment: 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 10**

Title: MR  
Personal names: Cimy  
Family name: George  
Suffix: Secretary  
Display name - **P**: CIMY GEORGE  
Date of birth: 25 September 1972  
Address: 8 Purley Knoll  
PURLEY  
Post code: CR8 3AE  
Telephone: 07919077503  
Email: cimygeorge@yahoo.co.uk  
Date of Appointment: 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 11**

Title: MRS  
Personal names: SHINU CLARE  
Family name: MATHEWS  
Suffix: Treasurer  
Display name - **P**: MRS SHINU CLARE MATHEWS  
Date of birth: 22 May 1971  
Address: 38 Freshfield Avenue  
Bolton  
Post code: BL3 3FB  
Telephone: 07830524904  
Email:  
Date of Appointment: 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 12**

Title: MR  
Personal names: GEORGE  
Family name: MATHEW  
Suffix: Trustee  
Display name - **P**: GEORGE MATHEW  
Date of birth: 20 May 1972  
Address: 5 Queensmead Close  
Groby  
Leicester  
Post code: LE6 0YP  
Telephone: 07809491206  
Email: gedathua@gmail.com  
Date of Appointment: 08 April 2016  
Chair of the charity - **P**: NO

**Trustee 13**

Title: MR  
 Personal names: MATHEW MEPRATHU  
 Family name: MATHEW  
 Suffix: Trustee  
 Display name - **P**: MR MATHEW MEPRATHU MATHEW Trustee  
 Date of birth: 10 May 1969  
 Address: 20 Caerleon Drive  
 SOUTHAMPTON  
 SO195LF  
 Post code:  
 Telephone:  
 Email:  
 Date of Appointment: 08 April 2016  
 Chair of the charity - **P**: NO

**A10 - Linked charities**

There are no active linked (subsidiary or constituent) charities associated with this charity.

**A11 - Area of operation in England and Wales**

Shown below is the area in England and Wales that we currently hold for your charity - **P**.

- 1 THROUGHOUT ENGLAND AND WALES

**A12 - Area of operation outside England and Wales**

Shown below are the areas outside England and Wales that we currently hold for your charity, and income spent in each - **P**.

	Country	Amount spent (£)
1	INDIA	52,972
2	NORTHERN IRELAND	Not Required
3	SCOTLAND	Not Required

Total spent outside England and Wales: £64,472

**A13 - Charity classification**

Printed below are the details we currently hold for your charity.

**WHAT** your charity sets out to do - **P**:

	GENERAL CHARITABLE PURPOSES
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✓	EDUCATION/TRAINING
✓	THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES
✓	DISABILITY
✓	THE PREVENTION OR RELIEF OF POVERTY
✓	OVERSEAS AID/FAMINE RELIEF
	ACCOMMODATION/HOUSING
	RELIGIOUS ACTIVITIES
✓	ARTS/CULTURE/HERITAGE/SCIENCE
	AMATEUR SPORT
	ANIMALS
	ENVIRONMENT/CONSERVATION/HERITAGE
✓	ECONOMIC/COMMUNITY DEVELOPMENT/EMPLOYMENT
	ARMED FORCES/EMERGENCY SERVICE EFFICIENCY
	HUMAN RIGHTS/RELIGIOUS OR RACIAL HARMONY/EQUALITY OR DIVERSITY
	RECREATION
	OTHER CHARITABLE PURPOSES

**WHO** your charity helps - **P**:

✓	CHILDREN/YOUNG PEOPLE
✓	ELDERLY/OLD PEOPLE
✓	PEOPLE WITH DISABILITIES
✓	PEOPLE OF A PARTICULAR ETHNIC OR RACIAL ORIGIN
✓	OTHER CHARITIES OR VOLUNTARY BODIES
	OTHER DEFINED GROUPS
✓	THE GENERAL PUBLIC/MANKIND

**HOW** your charity operates - **P**:

✓	MAKES GRANTS TO INDIVIDUALS
✓	MAKES GRANTS TO ORGANISATIONS
✓	PROVIDES OTHER FINANCE
✓	PROVIDES HUMAN RESOURCES
	PROVIDES BUILDINGS/FACILITIES/OPEN SPACE
	PROVIDES SERVICES
✓	PROVIDES ADVOCACY/ADVICE/INFORMATION



	SPONSORS OR UNDERTAKES RESEARCH
✓	ACTS AS AN UMBRELLA OR RESOURCE BODY
	OTHER CHARITABLE ACTIVITIES

## A14 - Charity activities

Your charity has given us the following brief description of its current activities - **P**.

BMCF works for the well being of Malayali Community all over the world, especially in the United Kingdom and in India. It is set up and guided by [www.britishmalayali.co.uk](http://www.britishmalayali.co.uk), the leading Malayalam news portal in the UK, as part of its social commitment; and managed by 7 to 15 trustees elected every year. BMCF takes up at least one case each every month and appealed through [britishmalayali.co.uk](http://britishmalayali.co.uk).

## A15 - UK volunteers

Your charity has told us that it had 0 UK volunteers during the financial period.

## A16 - Company number

No company number is held for your charity.

## A17 - Charity's main bank/building society account

Below are the current details we hold about your main bank or building society account. Account details are not available to the public. For security purposes we have not printed the full account number.

Bank name:	HSBC BANK PLC
Sort code:	40-47-08
Account number:	****4320
Account name:	British Malayali Charity Foundation

## A18 - Gift Aid

Your charity was recognised by HMRC for Gift Aid for the financial period of this Annual Return

## A19 - Land and buildings

Your charity does not own or use land or buildings.

## A20 - Fund Raising

Your charity raises funds from the public  
Your charity does not work with a commercial participator

## A21 - Trading

The charity does not have a trading subsidiary

## A22 - Trustee payments

The charity does not pay one or more of its trustees for acting as a trustee of the charity

## A23 - Policies

The charity has the following written policies :-

Complaints Handling - No  
Conflict of Interest - No  
Investment - No  
Risk Management - No  
Volunteer Management - No  
Vulnerable Beneficiaries- No  
Paying Staff - No

## A24 - Grant Making

Grant making is not the main way your charity carries out its purposes

## A25 - Other Regulators

The charity has no other regulators

## A26 - Financial Controls

Financial Controls have not been reviewed during the reporting year

## A27 - Government funding

Contracts from central or local government to deliver services: £0  
Grants from central or local government: £0

## REPORTING SERIOUS INCIDENTS

As soon as possible, you should report to the Commission any incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation.

If any serious incident, including any of those listed below, have occurred since your last return, you should notify us immediately if you have not already done so.

Please read the Guidance Notes first to help you decide how to respond. Then either email [rsi@charitycommission.gsi.gov.uk](mailto:rsi@charitycommission.gsi.gov.uk) or call 03000 66 9197 to inform us.

### SERIOUS INCIDENTS

- Fraud, theft or significant loss of funds or other property.
- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including any individual staff, trustees or volunteers) has any known or alleged link to a proscribed(banned) organisation or to terrorist or other unlawful activity.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to.
- Suspicions, allegations or incidents of abuse or mistreatment of beneficiaries.
- The charity has been subject to a criminal investigation, or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are concerned about criminal or unlawful activity, or very serious incidents about a charity that may pose a risk to its funds, property, beneficiaries or reputation.

### LEGAL OBLIGATION

As part of the charity's Annual Return, trustees must confirm that there are no serious incidents or other matters which they should have brought to the attention of the Commission and have not done so already. Failure to do so will be regarded as a breach of legal requirements.

### Data protection

Any information you give us will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the Charity Commission unless you have consented to its release, or in the circumstances that are set out in the Guidance Notes

## ADVICE FOR THE TRUSTEES AND MANAGERS OF BRITISH MALAYALI CHARITY FOUNDATION

The following guidance may be useful for your trustees. To view these publications, please visit our website at [www.charitycommission.gov.uk/publications](http://www.charitycommission.gov.uk/publications).

### Trusteeship

#### [CC3 The essential trustee](#)

What's required of a charity trustee, including your responsibilities to your charity.

#### [CC30 Finding new trustees](#)

The recruitment, appointment and induction process for new charity trustees and how to set a framework for recruitment.

#### [Conflicts of interest: a guide for charity trustees \(CC29\)](#)

Find out the legal and regulatory requirements relating to conflicts of interest and how trustees can identify and manage them.

### Accountancy

#### [CC15b - Charity reporting and accounting: the essentials](#)

What trustees need to do when preparing trustees' annual reports, accounts and annual returns.

#### [CC14 Charities and investment matters: a guide for trustees](#)

Find out how trustees can make the right decisions about investing charity funds.

### Fundraising

#### [Gift Aid: what donations charities and CASCs can claim on](#)

The types of fundraising donations that charities and community amateur sports clubs (CASCs) can claim Gift Aid on and the exceptions.

### Sound Governance

#### [Cause for complaint? \(RS11\)](#)

Charity Commission research into how charities manage complaints about their services.

### Working with Children and Vulnerable Adults

#### [Charities: how to protect vulnerable groups including children](#)

How to get checks and assessments on volunteers, employees and trustees if your charity works with vulnerable groups.

### Declaration

Your Annual Return was submitted online by MR SHAJI LUKOSE on 26 October 2016, telephone number 07877731744.

MR SHAJI LUKOSE certified online that:

- the information provided was correct

- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no serious incidents or other matters which they should have brought to the attention of the Commission and had not done so already.

Those who give answers that they know are untrue or misleading may be committing an offence.